



*Federation of National Manufacturers Association for  
Luminaires and Electrotechnical Components for  
Luminaires in the European Union*

## “CELMA REGISTER”

### Commitment of the European lighting producers



### INTRODUCTION

**CELMA**, the Federation of National Manufacturers Associations for Luminaires and Electrotechnical Components for Luminaires in the EU, represents:

- ❖ 18 Associations from 13 EU countries
- ❖ Over 1000 companies (majority of small and medium-sized enterprises - SMEs)
- ❖ 107.000 people employed in Europe
- ❖ 15 billion EUR annual turnover

**The CELMA Register** is a voluntary scheme for European producers that responds to the desire of CELMA members to make an impact on the European market by promoting fair and sustainable standards for good quality lighting products and practice. Producers taking part are **CELMA Registered Companies** and become recognised as such in the market place.

Today the widely used quality mark on lighting products is the ENEC mark and this mark is at the heart of the CELMA Registration Scheme. Many CELMA members' companies have ENEC approved products in their portfolio. But the **ENEC approval system is under threat** because of the possibility to have it replaced by the Key mark.

#### **Situation with ENEC today:**

- ❖ Quality Restricted to European producers
- ❖ Demands compliance to the European norms within the scope of the ENEC scheme
- ❖ Accepted by customers as an image of good quality

Due to pressures from the owners of the ENEC mark, from the EU Commission and other organisations, **the ENEC mark could be opened to non European producers and tests houses**. This could lead to erosion of quality of the mark and loss of European identity.

#### **CELMA register is based on:**

- ❖ ENEC: safety statement
- ❖ European “owned”
- ❖ Quality

**Conclusion:** the CELMA register can at least reinstate the market situation of today and aims to improve it.

## FEATURES AND BENEFITS OF THE CELMA REGISTER

**FOR THE CUSTOMERS:** the CELMA Registration Scheme is designed to assure specifiers, distributors and contractors that product supplied by producers listed in the register is:

- ❖ Complying with all the applicable European legislation
- ❖ of good quality
- ❖ provided with well documented performance and application data
- ❖ produced by a qualified European producer complying with the CELMA Code of Conduct of the scheme

**FOR THE PUBLIC PROCUREMENT OFFICERS:**

- ❖ A single register of qualified European producers

**FOR THE PRODUCERS:**

- ❖ European impact and influence on the whole market
- ❖ Common platform of quality and reliable provision of lighting services
- ❖ Opportunity to enhance the brand image
- ❖ Provides a tool for effective market surveillance
- ❖ The Register is a common marketing tool for CELMA Manufacturers

## RULES FOR APPLICATION

- ❖ Producers applying for registration shall be a company member of a national Association member of CELMA
- ❖ Application shall be submitted directly by the applicant company to the CELMA Managing Director with a copy to their national Association for information
- ❖ Applications shall be accompanied with (see annex 1 – application form):
  - ❖ Declaration of the name and membership of a national Association member of CELMA
  - ❖ A signed declaration of conformity to CELMA Code of Conduct
  - ❖ The list of all brand names of products put on the EU Market
  - ❖ The ENEC Registration number

## CELMA CODE OF CONDUCT

**Producers applying for the CELMA Register commit themselves to:**

1. Put on the European Union market only products complying with applicable:
  - 1.1 European Directives
  - 1.2 European safety, and performance standards.
2. Put on the market all products in conformity with the technical requirements of ENEC mark and have at least one product per year of the portfolio be ENEC marked. The product(s) shall be listed on the ENEC website ([www.eepca.org/enec](http://www.eepca.org/enec)).
3. Be a registered ISO 9000:2000 company.
4. Take into account environmental aspects during product design, easiness of installation and maintenance, energy efficiency, durability and end of life treatment of the product.
5. Produce the following product information:
  - Photometric data
  - Electrical data related to energy efficiency
  - Maintenance schedule
  - End of life disposal procedure

6. Hold available documented proof of compliance with the above.
7. Include, within one year from the registration date, on its European commercial documents (catalogues, invoices, exhibition stands, etc.) mention of: “**CELMA REGISTERED COMPANY**”
8. Submit themselves to verification controls (by the ENEC certifiers)
9. Provide annually to the CELMA Managing Director a declaration of conformity to the CELMA Code of Conduct signed by the appointed person of the company.

## VERIFICATION PROCEDURE

- ❖ Membership confirmation: national Associations shall verify the continued membership of the company to the CELMA Managing Director.
- ❖ Technical conformity: the verification shall be evidenced (see annex ...) by declaration, documentation and audit within the ENEC mark certification scheme.
- ❖ Only companies having a CELMA Registration Number, issued by the CELMA Managing Director, and listed on the CELMA website, shall be recognised as a CELMA Registered Company.

## PROMOTION OF CELMA REGISTER

CELMA in cooperation with the national members' Associations is committed to making the **CELMA Register known to:**

- ❖ all its members' companies
- ❖ European and national:
  - ❖ Authorities
  - ❖ specifiers
  - ❖ product distributors
  - ❖ contracting community
  - ❖ consumers associations
  - ❖ technical media

This shall be done through communication to the Press and through the CELMA and National Associations websites.

## COSTS

- ❖ Compliance cost shall be met by the registered company.
- ❖ Registration costs: the costs of CELMA Scheme registration is a single, annual fee payable directly to CELMA on the date of application and at each anniversary. The fee, payable by the registering company, may be reviewed from time to time by the CELMA Executive Board (i.e. 100 EUROS excl. VAT per CELMA registered company per year per EU member state where its products are sold).
- ❖ Certification cost shall be arranged between companies and ENEC signatories.
- ❖ Cost of any dispute shall be met by the companies concerned.

## DISPUTE AND CONFIDENTIALITY

- ❖ In case of any dispute, the matter shall be referred to CELMA Managing Director and the final decision will be taken by the CELMA Executive Board.
- ❖ All information in relation to the dispute shall be treated in confidence.

## DISCLAIMER

- ❖ Neither CELMA nor its Member National Associations assume any liability with respect to claims, use or misuse of the CELMA Register.

## ANNEXES

### ANNEXE I – APPLICATION FORM FOR CELMA REGISTER

FORM TO SEND BACK TO  
STEPHANIE MITTELHAM, CELMA MANGING DIRECTOR  
FAX: +32 2 706 87 13 or [stephanie.mittelham@celma.org](mailto:stephanie.mittelham@celma.org)

### A – Company details

1. Company name:	
2. Address of the Registered Company:	
3. List of products brands names to be included under the Company name:	
a.	
b.	
c.	
d.	
4. Number of EU countries the brands are traded (if above 9 insert "All EU"):	
o	
o	

### B – Declarations

We the undersigned hereby confirm:	
1. That we are member of the following national Association member of CELMA:	
2. Country:	
3. That we adhere entirely to the CELMA Code of Conduct.	
4. Annual registration fee in € (100 € excl. VAT per registered company per year per EU Member State where its products are sold with a max of 1000 €):	€

## C – Supporting Documentation

1. Identification of the ENEC registered product:			
2. ENEC Registration number:		granted by:	
3. ISO 9000:2000 Certificate: n°:		granted by:	
4. Product information:			
4.1 Photometric data (LOR and intensity data):			
4.2 Electrical data related to energy efficiency (circuits watts):			
4.3 Maintenance schedule (what and how to clean, etc.):			
4.4 End of life disposal procedure (according to the WEEE Directive):			

## D – Signatures

1. Date:	
2. Name of the Company:	
3. Signature of the responsible:	.....

4. Name and address of the contact person:	
5. Function:	
6. Signature:	.....

## ANNEXE II – LOGOS



## ANNEXE III – PROCEDURE

- ❖ **The applicant for CELMA Register shall:**
  - ❖ fill completely and sign the CELMA register application form of Annex I;
  - ❖ include the whole documentation required in section “C” of Annex I;
  - ❖ send the above file to the CELMA Managing Director;
  - ❖ inform of this the own relevant National Association;
  
- ❖ **The CELMA Managing Director when receiving the file shall:**
  - ❖ verify the entirety of the application form and of the documentation included;
  - ❖ ask to the National Association confirmation of the membership of the applicant;
  - ❖ insert the applicant in the CELMA register assigning a number;
  - ❖ communicate to the applicant the registration number and the date.